

**THE
ZAMBIA
CATHOLIC
UNIVERSITY**



**KALULUSHI, ZAMBIA.
P.O. BOX 260410
Telephone: 260-212-730209; 733201
Fax: 260-212-730841
Email: acca@zcuniversity.edu.zm**

APPLICATION FOR ADMISSION INTO THE ZICA PROGRAM

Complete this Application form and send it to: **The ACCA Head of Department, The Zambia Catholic University, and P.O. Box 260410 Kalulushi, Zambia.** Enclosed should be proof of deposit of a non-refundable application fee of **ZMK 150.00** payable to **The Zambia Catholic University Account A/C No 009-1165740** Barclays Bank, Kitwe city square.

1.0 SECTION ONE: PERSONAL DATA (write in block letters)

1.1
SURNAME FIRST INITIAL PASSPORT/NRC No.

1.2
POSTAL ADDRESS TELEPHONE FAX EMAIL

1.3
EMERGENCY CONTACT NAME TELEPHONE FAX EMAIL

1.4
DATE OF BIRTH GENDER: (M) (F) MARITAL STATUS DISABILITY

1.5
CITIZENSHIP (COUNTRY) RELIGIOUS AFFILIATION CLERGY & RELIGIOUS

1.6
EMPLOYER IF ANY JOB TITLE PERIOD

2.0 SECTION TWO: ACADEMIC DATA

**2.1 LIST ALL HIGH (SECONDARY) SCHOOL ATTENDED:
ALSO: PROFESSIONAL QUALIFICATIONS**

.....
NAME ADDRESS MONTH/YEAR TO MONTH/YEAR

.....
NAME ADDRESS MONTH/YEAR TO MONTH/YEAR

.....
NAME ADDRESS MONTH/YEAR TO MONTH/YEAR

**PLEASE ENCLOSE PHOTOCOPIES OF ALL TRANSCRIPTS
PLUS ONE PASSPORT SIZED PHOTOS**

3.0 SECTION THREE: PROFESSIONAL PREFERENCE

3.1 TECHNICIAN LEVEL:

- T1. FINANCIAL ACCOUNTING.....
- T2. COST ACCOUNTING.....
- T3. MATHEMATIC AND STATISTICS
- T4. BUSINESS ECONOMICS.....
- T5. TAXATION.....
- T6. MANAGEMENT.....
- T7. INFORMATION TECHNOLOGY AND COMMUNICATION.....

3.2 LICENTIATE LEVEL

- L1. FINANCIAL REPORTING.....
- L2. MANAGEMENT ACCOUNTING.....
- L3. TAXATION.....
- L4. AUDITING.....
- L5. DECISION MAKING TECHNIQUES.
- L6. CORPORATE FINANCIAL MANAGEMENT.....

3.3 PROFESSIONAL LEVEL

- P1. ADVANCED FINANCIAL ACCOUNTING AND REPORTING.....
- P2. ADVANCED MANAGEMENT ACCOUNTING.....
- P3. STRATEGIC FINANCIAL MANAGEMENT.....
- P4. ADVANCED AUDIT AND ASSURANCE SERVICES.....
- P5. STRATEGIC MANAGEMENT.....

WHERE DID YOU LEARN ABOUT THE ZAMBIA CATHOLIC UNIVERSITY? Tick

Friend at Catholic University

Television

Relative- Parent, sibling etc.

Radio

Newspaper advert

Other (specify).....

4.0: SECTION FOUR: RULES AND REGULATION INTO THE PROGRAM

(1) The registration fees paid at the time of purchase of the ACCA registration form, fees in relation to the identity card, Library Medical and any such fees are non refundable once paid to the Zambia Catholic University.

(2) That Fees are payable at the start of the Semester. A Payment of not less than 50% of the total fees at the start with the balance stalled within two months.

(3) That should any student withdraw from the program within the period of one month, the university shall withhold 25% of the fees received by the university as penalty. A student that withdraws after attending lass for a period exceeding one month (four weeks) shall forfeit all the money paid.

(4) If a student attends class for a period longer than one month (four weeks) and decides to withdraw from the class the amount remaining unpaid still remains due.

If you are agreeable to the above conditions kindly complete the declaration form attached

5.0: SECTION FOUR: DECLARATION BY APPLICANT

By signing this application I confirm that the information given is correct and that any misrepresentation of the facts on this application could cause refusal of admission or a suspension from the university if discovered after enrolment.

.....
Student's Name

.....
Student's Signature

.....
Date

.....
Sponsor's Name

.....
Sponsor's Signature

.....
Date

6.0 SECTION FIVE: FOR OFFICIAL USE

6.1 This Applicant is: RECOMMENDED

: NOT RECOMMENDED

For admission to The Zambia Catholic University

Signature of the University Secretary or official designated representative

.....
Signature

.....
Date

University Stamp